

MUNIS certification reference

PSD #	DESCRIPTION	Certification Required	Other Commonly Used Titles	Special Information	Alternate CSD MUNIS Numbers	
0010	School District Superintendent	School Superintendent				
0020	School District Deputy Supt	School Superintendent				
0030	School District Asst Supt	School Superintendent				
0040	Director of Finance & Business	School Superintendent OR School Business Administrator OR hold a bachelor's or advanced degree in business	School Business Administrator or Finance Officer	May be certified or classified - use CSD code if classified	7161 - 7165	Director Series
0050	Director of Exceptional Child	Director of Spec. Education Certificate	Director of Special Education			
0060	Director of Federal Programs	School Superintendent OR Supervisor of Instruction OR School Principal			7161 - 7165	Director Series
0065	Dean of Students	School Principal				
0070	Dir of Food Service & Nutrition				7466 - 7468	School Food Service Director Series
0080	Director of Pupil Personnel	Director of Pupil Personnel Certificate	DPP			
0090	Dir of Pupil Transportation			May be certified or classified - use CSD code if classified	7161 - 7165	Director Series
0100	Dir of District Personnel			May be certified or classified - use CSD code if classified	7161 - 7165	Director Series
0110	Dir of Family Resource Center ( <b>District Level</b> Director of FRYSC)			May be certified or classified - use CSD code if classified	7161 - 7165	Director Series
0120	Dir of District-Wide Programs	School Superintendent OR Supervisor of Instruction OR School Principal		Someone certified as a School Business Administrator is also permissible in some circumstances	7161 - 7165	Director Series
0130	School Health Coordinator	Any valid classroom certificate OR Certification for School Nurse			7271	Local District Health Coordinator
0140	CATS Assessment Coordinator	School Superintendent OR Supervisor of Instruction OR School Principal	District Assessment Coordinator	Persons serving as DAC prior to 10/1/2001 are grandfathered in to continue		

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0150	Instructional Coordinator	Supervisor of Instruction OR School Principal	District Title I Coordinator			
0160	Exceptional Child Coordinator	Endorsement for Director of Special Ed. OR Director of Special Ed certificate OR endorsement for Supervisor of Special Ed OR Consultant for Special Ed				
0170	Instructional TV Coordinator	Any valid classroom certificate				
0180	Professional Development Coordinator	Supervisor of Instruction OR School Principal				
0190	District Tech Coordinator	Any valid classroom certificate		District Level		
0200	Job Training Coordinator					
0210	District Headstart Coordinator	Supervisor of Instruction OR School Principal			7330	Headstart Coordinator
0230	Academic Program Consultant	Supervisor of Instruction OR Consultant Certificate	Curriculum Specialist	District Level		
0240	School Psychometrist	Valid certificate for area				
0250	School Psychologist	Valid certificate for area		May be certified or classified - use CSD code if classified	7289	Clinical Psychologist
0255	Speech Therapist	Valid certificate for area		May be certified or classified - use CSD code if classified	7293 7294	Speech Language Pathology Assistant Speech Language Pathologist
0260	Central Media Librarian	Valid certificate for area				
0270	School Social Worker	Valid certificate for area		May be certified or classified - use CSD code if classified	7882	Social Worker
0280	Supervisor of Instruction	Supervisor of Instruction				
0290	Other Central Office Positions	Job description review required by EPSB				
0300	Federal Grants Coordinator	Any valid classroom certificate		at the school level ONLY		
0310	Testing Coordinator	Individual Intellectual Assessment OR Psychometrist OR Supervisor OR Guidance Counselor				

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0320	District Administrator – Staff Supervisor	Supervisor of Instruction OR School Principal				
0330	District Administrator – Student Supervisor	Supervisor of Instruction OR School Principal				
0340	District Administrator – Staff & Student Supervisor	Supervisor of Instruction OR School Principal				
1010	School Principal	School Principal				
1020	School Vice Principal	School Principal				
1030	Local Voc School Principal	Vocational School Principal				
1040	Local Voc School Vice Principal	Vocational School Principal				
1050	Guidance Counselor	Guidance Counselor				
1060	Media Librarian	Valid certificate for area				
1070	School Nurse	Valid certificate for area		May be certified or classified - use CSD code if classified	7262 7263	Registered Nurse School Nurse
1080	Director Family Resource/Youth Service Center (School Level)	Any Valid classroom certificate		May be certified or classified - use CSD code if classified	7488 - 7493	FRC Coordinator Series
2010	Preschool Classroom Instructor	Valid certificate for area				
2020	Preschool Instructional Supervisor/Coordinator	Supervisor of Instruction OR School Principal				
2025	Kindergarten Instructor	Valid certificate for area				
2030	Primary Classroom Instructor	Valid certificate for area				
2040	Elementary Classroom Instructor	Valid certificate for area				
2050	Middle School Classroom Instructor	Valid certificate for area				
2060	High School Classroom Instructor	Valid certificate for area				
2070	Job Training Instructor	Any valid classroom certificate	JTPA			
2080	Local Vocational School Instructor	Valid certificate for area				
2090	Chapter I Instructor/Title I Instructor	Valid certificate for area				
2095	Exceptional Child Instructor	Valid certificate for area				
2096	Homebound Teacher	Any valid classroom certificate				
2099	Substitute Teacher					
2100	Gifted & Talented Instructor	Gifted Ed Endorsement on Certificate		Endorsement only needed if more than 1/2 teaching duties are GT related		

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2110	Gifted & Talented Coordinator	Gifted Ed Coordinator Approval				
2200	Memorandum of Agreement (MOA)			Qualifications per hiring agency		
2210	Resource Teacher	Consultant Certificate (in area of specialization)	Curriculum Resource Teacher			
2211	Technology Resource Teacher	Any valid classroom certificate				
2212	Athletic Director	Any valid classroom certificate		May be certified or classified - use CSD code if classified	7344	Athletic Director
2220	Early Childhood Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2230	Exceptional Childhood Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)	Special Education Facilitator			
2240	Math Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2250	Science Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2260	Reading Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)	Reading First Coach			
2270	Social Studies Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2280	Foreign Language Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2290	Health Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2300	Music Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				

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PSD #	DESCRIPTION	Certification Required	Other Commonly Used Titles	Special Information	Alternate CSD MUNIS Numbers	
2310	Art Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2320	Physical Education Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2330	English Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2340	Business Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
2350	Elementary Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)	Reading First Coach			
2360	Industrial Arts Consultant	Supervisor of Instruction OR Consultant Certificate (in area of specialization)				
3020	Migrant Advocate	Any valid classroom certificate			7886	Migrant Recruiter

Please note - an individual holding any of the job classes that require a teaching certificate or a principal certificate can not serve in that role with just a Statement of Eligibility.